

Seto Marine Biological Laboratory Publications Instruction to Authours

The Publications of the Seto Marine Biological Laboratory (hereafter referred as the Publications) issued regularly by the Seto Marine Biological Laboratory of Kyoto University currently have a wide distribution including more than 450 libraries in 68 countries. The publications aim to contribute to the progress of marine biology and related sciences by publishing scientific papers regarding organisms of mainly (although not restricted to) Japanese and Indo-Pacific waters. Papers related to an organisms natural history, such as taxonomy, morphology, and evolutionary biology are preferred as are those recording work preformed in relation to the SMB Laboratory.

Submitted papers must not have been published nor be under consideration for publishing elsewhere in any languages. The submitted papers will be reviewed by at least two referees, and based on their scientific findings only those papers evaluated to be worthy of publication will be accepted. Research that is judged to have ignored (or not paid sufficient attention to) wildlife conservation and the humane treatment of animals will be rejected.

Manuscript should be sent to the editor in chief (Yoshihisa Shirayama) of the Publications at the following address:

Seto Marine Biological Laboratory,
459 Shirahama, Wakayama Pref., 649-2211, Japan

Authors are requested to read the following instruction carefully, and prepare their manuscript properly. Poor attention to the instruction may cause unnecessary delay in the acceptance and processing of papers.

Manuscripts should be prepared in English. Those authours whose native language is not English should ask a native English speaker to correct the language usage before submitting the manuscript. The original and two copies of the manuscript consisting of text, tables and the illustrations should be provided.

Text:

The text should be printed, double spaced on one side of A4/Letter size paper (210×297cm) leaving margins of more than 3cm in width all around. All sheets should be numbered consecutively, and the name of the senior authour should appear on the upper right corner.

The first page of the text should include the title of the paper, information of authour(s) (name, affiliation, and corresponding address inclusive of e-mail address of all authours and telephone and fax numbers of the representative author), the running title (not more than 50 characters), and key words (not more than 10 items).

The second page should include only the abstract of the paper (less than 300 words), expressing concisely the hypothesis, the approach the authour(s) adopted, the results, and the conclusion. The main body of the text consisting of introduction, materials and methods, results, discussion, acknowledgments, references and so on, should start on page 3. The papers listed in the reference section should be referred as Tokioka (1960, 1961a) or (Harada, 1995; Harada et al., 1992; Harada and Fuse, 1994).

The reference should list all the papers mentioned in the text alphabetically in the following manner.

Referring to a paper published in a journal:

(Note: that the title of journals should not be abbreviated.)

Shirayama, Y. 1984a. The abundance of deep-sea meiobenthos in the Western Pacific in relation to environmental factors. *Oceanologica Acta*, 7, 113-121.

Shirayama, Y. 1984b. Vertical distribution of meiobenthos in the sediment profile in bathyal, abyssal and hadal deep-sea systems of the Western Pacific. *Oceanologica Acta*, 7, 123-129.

Shirayama, Y. and Horikoshi, M. 1989. Comparison of the benthic size structure between

sublittoral, upper- slope and deep seas of the Western Pacific. *Internationale Revue der gesamten Hydrobiologie*, 74, 1-13.

Referring to a paper published in a book:

Shirayama, Y. 1995. Current status of deep-sea biology in relation to the CO₂ disposal. In, Handa, N. and Ohsumi, T. (eds.) *Direct Ocean Disposal of Carbon Dioxide*, Terra Scientific Publishing Company, Tokyo, pp. 253-264.

Referring to a book:

Gage, J. D. and Tyler, P. A. 1991. *Deep-Sea Biology*. Cambridge University Press, Cambridge, 504 pp.

Tables:

The tables should be provided as they are to be printed. Each table should be printed on a separate sheet of paper using a true font such as "Times New Roman". Large tables that take up more than 2 pages are not acceptable.

Figures:

Illustrations should not be smaller than B5 (176×250cm) and not larger than A3 (297×420cm) and should be able to be reproduced within a page that is 14cm wide and 20cm high. Authors are requested to pay careful attention to the thickness of lines, the size of letters and the spacing of drawings. Photographs should be printed in a high contrast tone. Manuscripts inclusive of figures will not be returned unless requested. The cost for printing colour plates must be covered by the author.

Proofs:

The first galley proof will be sent to the senior author. The author should return it to the editor within 3 days after receipt. Only corrections of typographic errors are allowed at this stage.

Reprints:

The publications provide 50 reprints to the senior author free of charge. The author can order additional reprints when the author returns the galley proof to the editor.

Page charge:

The publications do not set the maximal length of each article, and will not bill the page charge for the regular black-ink printing. However, the cost for printing color plates must be covered by the author(s).

Computer files:

To save the cost for publishing and to reduce typographic errors, the publications request the senior author to provide a soft copy (i.e. a computer document) to the editorial board after the manuscript has been accepted for publishing. The file may be sent on a 3.5inch 2DD or 2HD floppy disk or CD-ROM (formatted for MS-DOS or Windows) that records plain text files or via e-mail. The file should be named after the senior author and clearly marked on the disk, CD or E-mail letter. If the author used a word processor for preparing the manuscript, the binary file used by the program is also requested along with the name of the word processor program. Data files will not be accepted in lieu of line drawings and photographs.

Revised July 20, 2006